

## AGREEMENT

THIS AGREEMENT, entered into this 28th day of June, 1999, by and between the Board of County Commissioners of Nassau County and Mrs. Betty Clay, Rt. 2, Box 1514, Bryceville, FL 32009.

WHEREAS, the Board of County Commissioners of Nassau County desire that the Bryceville Community Center, located on Motes Road, Bryceville, Florida, be maintained in an orderly and clean manner for the public, and that a schedule for rental of same be maintained, and

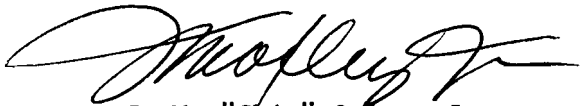
WHEREAS, Mrs. Betty Clay has agreed to perform the service of keeping a rental schedule and to maintain the building in a clean manner.

IT IS AGREED, by and between the parties, for and in consideration of the mutual covenants contained herein that:

1. Mrs. Betty Clay shall clean the Bryceville Community Center, located in Bryceville, Florida, each and every month commencing on the date of this agreement and extending for a period of one year thereafter. Both parties may mutually agree to extend the one-year period.
2. The cleaning schedule each month shall be agreed upon by the parties by letter, which shall be attached to the contract. The parties shall reach said agreement within thirty days of the parties' execution and failure to reach an agreement shall cause the contract to be terminated.
3. Mrs. Betty Clay shall be responsible for providing all cleaning supplies needed.
4. The County reserves the right to terminate this Agreement should be building not be maintained in an acceptable manner.
5. Mrs. Betty Clay shall be compensated at a monthly rate of \$285.94, for a total yearly compensation amount of \$3431.28.
6. Mrs. Betty Clay shall submit invoices for the cleaning services on a monthly basis, the same being paid within 30 days of receipt by the County. Along with the service invoice, Mrs. Clay shall submit, monthly, Form FD-15 "Rental Fees" and all rental monies collected.

EXECUTED this 28th day of June, 1999.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA



J. M. "Chip" Oxley, Jr.

EX-OFFICIO CLERK



BY: J. H. Cooper

ITS: CHAIRMAN

Contract approved as to form:



Michael S. Mullin

COUNTY ATTORNEY



(BETTY CLAY)

RECEIVED APR 26 1999 *ny*



**NASSAU COUNTY  
BUILDING MAINTENANCE DEPARTMENT**

208 U. S. Hwy 17 South  
Yulee, FL 32097

Mailing address: P.O. Box 1010  
Fernandina Beach, FL 32035-1010

Telephone: (904) 277-7214  
Fax: (904) 277-7213

**MEMORANDUM**

RECEIVED  
4/22/99

**TO :** ✓ MIKE MULLIN, COUNTY ATTORNEY  
J. M. "Chip" OXLEY, CLERK OF THE COURTS

**FROM :** DANIEL SALMON, SUPERVISOR *DS*  
BUILDING MAINTENANCE DEPT.

**SUBJECT :** BRYCEVILLE COMMUNITY CENTER -  
CUSTODIAL CLEANER

**DATE :** APRIL 21, 1999

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Enclosed herewith for your review is a copy of a proposed contract for Mrs. Betty Clay, the custodial cleaner for the Bryceville Community Center. This proposed contract is similar to the ones that have been offered to the custodial cleaners for the Yulee County Building and the Callahan County Building. However, please advise if there are any changes necessary in this document. A funding source will need to be identified and the funds transferred into 01196519-534101 Contract Service - Janitorial.

*Take from Reserve BCC  
& push to G.F - contract  
SVC - custodial*

Approved by:  
  
County Attorney

Approved By:  
  
Ex-Officio Clerk

cc: Walt Gossett, County Coordinator

DS:lm  
Enclosure



**NASSAU COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
P. O. Box 1010  
Fernandina Beach, Florida 32035-1010

Nick Deonas  
David C. Howard  
Pete Cooper  
Floyd L. Vanzant  
Marianne Marshall

Dist. No. 1 Fernandina Beach  
Dist. No. 2 Fernandina Beach  
Dist. No. 3 Yulee  
Dist. No. 4 Hilliard  
Dist. No. 5 Callahan

June 30, 1999

JOSEPH M. "Chip" OXLEY, JR.  
Ex-Officio Clerk

MICHAEL S. MULLIN  
County Attorney

WALTER D. GOSSETT  
County Coordinator

Mrs. Betty Clay  
Route 2, Box 1514  
Bryceville, FL 32009

Dear Mrs. Clay:

Enclosed is a fully executed agreement with the Board of County Commissioners of Nassau County regarding the cleaning and rental of the Bryceville Community Center. Also enclosed are twelve forms each for reporting rental fees, service invoice vouchers and the rules and regulations for using Nassau County Buildings. Please forward a service invoice voucher and a report of rental fees to the Finance Department, P.O. Box 1010, Fernandina Beach, FL 32034 each month.

We appreciate your service to Nassau County, and if we may be of any assistance please contact my office.

Sincerely,

J. M. "Chip" Oxley, Jr.  
Ex-Officio Clerk

Jmg

Enclosures